

# Digital PHOTOGRAPHY: A/B

*OVERVIEW, RULES & PROCEDURES*

*Mr. Zeko, Room X1: Fall, 2015*

## OVERVIEW

### Welcome to Digital Photography!

Digital Photography is a two-semester course that teaches you how to use a digital camera to not just take a snapshot but also make great photographs! You will learn the tricks and tools of the trade, and you will get to know the manual features of the modern day digital camera. We will have class critiques to discuss the progress of your work and to emphasize your efforts as a photographer and artist. This class consists of four types of assignments:

1. Classwork/Homework activities (20%)
2. Quizzes/Tests (20%)
3. Electronic Portfolios: Google Site: (20%)
4. Projects (40%)

## RULES/ STUDENT CONDUCT

The one main thing I'd like to emphasize in our class is RESPECT. I ask that you respect yourself enough to do your best, respect the class and equipment, and respect your classmates- help each other out. Remember that you are in a lab full of professional equipment and it needs to be treated as such. Also-I'm a **clean freak!** So keep X-1 clean!

**Students will be responsible for items that are damaged or lost through misuse or carelessness.**

### Steps for a successful, class

- Be on time and prepared for class/return equipment on time.
- Follow directions.
- Have good manners!
- Do not to tamper, view or open another student's work, folders or projects.
- Keep the room CLEAN!!
- Did I say CLEAN!

## ATTENDANCE

Good attendance is a must for success in this class. Often the art/computer process is more important than the project, so you must be present in order to fully understand, participate and master each concept, tool or function. It is your responsibility to clear all absences with the attendance office.

## GRADING

Grading is based on a point system. Points will vary according to the nature of the project or assignment. Creativity and following directions are required in every assignment. Projects involving more time and detail are worth more points. Any quiz/test will be included in your grade as well as any written assignments. At the end of each trimester, points will be totaled and grades will be based on the percentage to total points possible (A= 100-90%, B= 89-80%, C= 79-70%, D=69-60%, F= 59% and below.) You will be informed about your grade throughout the semester and you may ask for your grade at any time. Students are to **save all of their assignments** throughout the semester for a final portfolio. Remember-not saving an assignment correctly is not an excuse for missing or incomplete assignments.

## CITIZENSHIP

Citizenship will be based on the following:

- Attitude
- Cooperation
- Attendance
- Tardies

## Materials

- Notebook
- Flash drive (4GB min.)
- Optional: 4GB (min.) SD card
- Optional: Digital camera (with manual modes)

*This is going to a great semester so good luck and remember to **ask questions** when you don't understand directions and bring your ideas to the class!*

Thank You, Mr. Zeko,  
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<http://mrzeko.weebly.com>

562-801-5355 x280  
Conference Period 3

**Mr. Zeko/Digital Photography: Room X-1**  
**Camera Check Out Policies/Procedures**



- Cameras are available on a first come-first served basis and may be checked out for a maximum two nights at a time.
- Students must possess a valid El Rancho High School ID to check out cameras. I will keep your ID until you return camera (if you need your ID for lunch you may use last year's El Rancho ID).
- Students must check camera before they leave room. Each camera should have an SD card. Also, students should take *rechargeable* batteries from the “**Charged Batteries**” can before they leave (the assumption is that each student has checked out camera (w/bag), an SD card, and batteries). You must let me know if you are not taking any of these items.
- Use care when taking camera to other classes, lunch, etc. Most losses have occurred here at school.
- Do not discard rechargeable batteries if they lose power. You may use standard alkaline AA batteries from home-but please return rechargeable batteries.

**Camera Check In Policies/Procedures**

- Download all your photos to computer (and backup to flash drive) before you return camera.
- **Format** the SD card (this is different from erasing all). You will find the format option in the menu. I will help you find it.
- Remove rechargeable batteries from camera and place them in “**To Be Charged**” can.
- Make sure SD card is in camera, place camera back in bag, and return to teacher or TA.

**\*\*\*\*\*Remember you are financially responsible for all lost/damaged items-so please take care of class equipment.**

**Mr. Zeko: Digital Photography: Fall, 2015**  
**Computer Rules/Etiquette/Directions**

**Rules**

- No bypassing school proxy servers (i.e.-that is don't try to access blocked sites such as *Facebook* and *YouTube*).
- Please do not download anything without teacher's permission.
- Please do not print without teacher's permission.
- No inappropriate backgrounds/desktop images (you know what that means/includes).
- No stealing/deleting other students' work.
- No stealing images from the Internet and passing off as your own.
- Please do not turn on computers without my permission.

**Etiquette**

- Please be careful with food-No food/drink directly over keyboards.
- Do not put any stickers/writing, etc. on computers.
- Occasionally clean your computer, screen and workspace with a light cleanser/spray mist and a soft rag.
- Please shut down computer and push in chair at the end of the period

**Directions**

- Desktop should be clean and uncluttered-you just need:
  - Two PDF files (Digital Photo text & Photoshop text)
  - A folder with your name (inside that folder you may keep subfolders).
- Your **dock** should include: *Word, iPhoto, Safari or Chrome, Photoshop and Lightroom*.
- You **must** backup your work in at least one location (I recommend two: a flash drive & home computer)-your school computer **will** crash or have problems- computer problems will not be accepted as an excuse for late or missing work.

## Semester A-Learning About the Camera: Pacing Guide (Fall, 2015)

Week/Dates	Subject	Project	Resources	Activities/Handouts
1. Aug. 19-21	<b>Intro to Photo:</b> What is <b>photo-graph-y</b> ? <i>Why</i> take photos? What makes good photos?	<b>Portfolios:</b> (20%) <b>Google sites</b>	<b>Video:</b> <i>The Photographers</i> ; <b>Slideshows:</b> iPhoto	Syllabus, outline, rules. <a href="#">Computer policies/desktop.</a>
2. Aug. 24-28	<b>Unit One: History Survey/Camera Basics</b> History of Photography Survey: Parts 1 & 2	<b>1. Selfie/My Life (1)</b> (Self-portrait-Focus)	<b>PowerPoint:</b> History Parts 1-3 <b>Video:</b> <i>Precursors, Surreal</i>	<a href="#">Timeline Handout</a> Timeline/Found Photos
3. Aug/Sep. 31-4	<b>Unit One: History Survey/Camera Basics</b> History of Photography Survey: Part 3	<b>2. Kids (1)</b> (Rule of Thirds)	<b>PowerPoint:</b> History Parts 1-3 <b>Video:</b> <b>PBS: American Photo</b>	<a href="#">Timeline Handout</a> Timelines/Partners
4. Sep. 8-11 (4 days)	<b>Unit One: History Survey/Camera Basics</b> The Digital Camera: Basics	<b>3. Pets/Animals (1)</b> (Perspective/P.OV.)	<b>PowerPoint-</b> Basics (1&2); <b>Text</b> (1) <b>Video:</b> Karl Taylor/ <i>YouTube</i> Basics	Read Text: Ch. 1 Diagram camera parts
5. Sep. 14-18	<b>Unit One: Review/Quiz: History/Basics</b>	<b>Timeline Presentation</b> (Google Sites)		<b>Quiz #1: Survey/Basics</b>
6. Sep. 21-25	<b>Unit Two: Composition</b> (Rule of Thirds)	<b>Makeup Week</b> (Projects 1-3)	<b>PowerPoint-</b> Zeko/Composition <b>Videos:</b> <i>YouTube</i> Composition	
7. Sep./Oct. 28-2	<b>Unit Two: Composition</b> (10 Rules of Composition)	<b>4. Emotions (1)</b> (Lines/Lighting)	<b>Videos:</b> Karl Taylor Composition	<a href="#">10 Rules of Composition Handout</a>
8. Oct. 5-9	<b>Unit Two: Composition: Review/Quiz</b>	<b>Basics/Comp. Present.</b> (Google Sites)		<b>Quiz #2: Composition</b>
9. Oct. 12-16	<b>Unit Three: Exposure</b> Controlling Exposure/Exposure Triangle	<b>5. Aperture (AV) (2)</b> (Shallow/Deep)	<b>Text:</b> Ch. 3: Controlling Exposure <b>Videos:</b> <i>Ultimate, Taylor &amp; YouTube</i>	<a href="#">Exposure Triangle Handouts</a> Read Text: Ch. 3
10. Oct. 19-23	<b>Unit Three: Exposure</b> Aperture/Depth of Field	<b>6. Shutter (TV) (2)</b> Fast (water)/Slow (light)	<b>Text:</b> Ch. 3: Controlling Exposure <b>Video:</b> <i>Ultimate, Taylor &amp; YouTube</i>	<a href="#">f-stop charts</a> Read Text: Ch. 3
11. Oct. 26-30 <i>Contest: Halloween/Spooky!</i>	<b>Unit Three: Exposure</b> Shutter Speed/Motion	<b>7. ISO (1)</b> Night Street	<b>Text:</b> Ch. 3: Controlling Exposure <b>Video:</b> <i>Ultimate, Taylor &amp; YouTube</i>	<a href="#">f-stop charts</a> Read Text: Ch. 3
12. Nov. 2-6	<b>Unit Three: Exposure</b> ISO; the third element	<b>Makeup Week</b> (Projects 4-7)	<b>Text:</b> Ch. 3: Controlling Exposure <b>Video:</b> <i>Ultimate, Taylor &amp; YouTube</i>	<a href="#">Exposure Triangle Handouts</a> Read Text: Ch. 3
13. Nov. 9-13 (4 days)	<b>Unit Three: Exposure: Review/Quiz</b> Metering/Manual Mode	<b>8. Macro (1)</b> (Focus Points)		<b>Quiz #3: Exposure</b>
14. Nov. 16-20	<b>Unit Four: Advanced Terms</b> (Focus points, metering modes)	<b>9. Bracketing (5)</b> (Bracketed series)	<b>Text:</b> Ch. 3/4/5 <b>Video:</b> <i>Ultimate, DSLR &amp; YouTube</i>	<a href="#">Photo Terms/Glossary Handout</a> ; <a href="#">Icons Handout</a>
15. Nov. 23-25 (3 days)	<b>Unit Four: Advanced Terms</b> (White balance/Exposure Compensation)	<b>10. HDR (1)</b> Landscape Scene	<b>Text:</b> Ch. 3/4/5 <b>Video:</b> <i>Ultimate, DSLR &amp; YouTube</i>	
16. Nov./Dec. 30-4 <i>Contest: Christmas/Holiday</i>	<b>Unit Four: Advanced Terms</b> (HDR, Resolution, Image Quality, File Size)	(Project 8-10 late)	<b>Text:</b> Ch. 3/4/5 <b>Video:</b> <i>Ultimate, DSLR &amp; YouTube</i>	
17. Dec. 7-11	<b>Unit Four: Advanced Terms: Review/Quiz</b> Building electronic portfolios	<b>Build your portfolio</b>		<b>Semester Final:</b> History, basics, composition, exposure, & advanced.
18. Dec. 14-18	Building electronic portfolios	<b>Final Portfolio (20%)</b>	Student presentations of portfolios	

**Mr. Zeko: Digital Photography: Fall, 2015**  
**Parent/Student Contract**

**Please Detach, Sign, and Return.**

**I have read & understand the computer rules and directions and agree to follow all class computer rules or I will forfeit my right to remain in class.**

**Students**

Name \_\_\_\_\_

Date \_\_\_\_\_

Period \_\_\_\_\_

**Students/Parents**

***I understand that I am financially responsible for all equipment checked out from X-1 lab including: cameras, flash cards, rechargeable batteries, bags, etc. A "blue" fine slip will be issued for any lost or damaged equipment. All fines must be cleared to participate in extracurricular activities. Also, all fines must be cleared prior to graduation.***

I have read and understand this contract.

Student \_\_\_\_\_

Parent/Guardian \_\_\_\_\_

Date \_\_\_\_\_